



***America@250:
Let Freedom Ring!***

Sunday, August 30, 2026

**Line up Time: 12:30-2:30 p.m. A.T. High School
Step Off Time: 3p.m. sharp**

**Parade Route: Army Trail Blvd. east to Kennedy
Drive**

Parade Application Packet

**For more information about the Parade, contact Susan
English, Museum Coordinator at 630-628-1433 or
museum@addison-il.org.**

Completed applications due Friday, August 14, 2026

APPENDIX A

**VILLAGE OF ADDISON
PARADE ENTRY APPLICATION FORM**

Name of Group:

Unit Contact Person:

Name of Person in Charge if different from Contact Person:

Email:

Cell Phone on day of parade:

Address:

Zip Code:

Type of Unit:

Number of participants:

The Applicant agrees to abide by all applicable State laws, Village ordinances and Parade Rules. The Applicant further agrees to accept all future modifications in the Application and/or Parade Rules made and communicated by the Parade Committee to the Applicant, or in the alternative, to withdraw its Application in WRITING, should the Applicant disagree with and/or reject such modification(s).

The Applicant acknowledges that the Parade Committee has the authority to govern the conduct and organization of the parade and agrees to abide by all decisions made on the day of the parade by the Parade Committee or its agents.

Applicant acknowledges receipt and understanding of the "Village of Addison Parade Rules and Regulations" contained in Appendix B, the "Village of Addison Parade Participant Waiver and Hold Harmless Agreement" contained in Appendix C and accepts them as part of the Application. Applicant's acceptance and understanding of the aforementioned appendices shall be acknowledged by his/her signature on both appendices. Failure to provide a complete and executed Application, including a complete and executed Appendix B and Appendix C will preclude the Applicant from participating in the parade.

The Applicant agrees that he/she is responsible for the safety of its unit, property connected therewith and persons affiliated with the Applicant. Should the unit or any property connected with the Applicant be damaged or destroyed, or should affiliated persons be injured, the Applicant agrees to indemnify both the Village of Addison, its appointed and elected officials, officers, agents, attorneys, employees and volunteers, and the Medinah Shriners against and save them harmless from any and all liability for injury or death of persons and from damage or destruction to property caused by the Applicant, the Applicant's unit or any persons affiliated with the Applicant.

Parade Entry includes: (check all that apply)

- Float**
- Band**
- Walking Group**
- Animals (Specify type and # _____)**
- Cars(s) (Specify car type and # _____)**
- Truck(s) (Specify truck type and # _____)**
- Bus(s) (Specify length and # (_____))**
- Motorcycle(s) (Specify # _____)**

___ Bicycle(s) (Specify # _____)
___ Other (Specify: _____)

If entering a float, is it a **Trailer** or is it a **Self-propelled vehicle**? (Circle One)

Dimensions of the float: Length: _____ Ft; Width _____ Ft; Height _____ Ft. (indicate maximum allowable dimensions)

Provide a brief description of the float including construction materials:

Trailer hitch type _____

Will there be audio equipment on the float for music? **Yes** or **No**? (Circle One)

Anticipated number of float riders _____ (Indicate maximum allowed)

Will your group be distributing candy/food/toys/flyers along the route? **Yes** or **No** (Circle One)
(See Parade Rules and Regulations regarding the distribution of items)

“By completing this application and providing my signature below, I agree that I have read and understand all Parade Rules and Regulations, contained within Appendix B, and the Parade Participant Waiver and Hold Harmless Agreement, contained within Appendix C.”

Name of Applicant (Printed): _____

Signature and Title of Applicant: _____

REQUIRED: Provide brief description of your unit or your organization for the Parade Announcers to read as your unit passes the reviewing stand. Audience members will hear this as you your unit passes, and it will be heard on the YouTube video. It should be no more than 10-20 seconds long. (If this includes individuals' names, please provide phonetic spelling.)

Completing this application does not guarantee that a permit will be approved.

Complete and sign application, rules and waiver and forward by August 14 2026 to: Parade Committee, Village of Addison, One Friendship Plaza, Addison, Illinois 60101, or to museum@addison-il.org.

APPENDIX B

VILLAGE OF ADDISON PARADE RULES AND REGULATIONS

(Please share these rules with all members of your group before the parade event)

I. GENERAL INFORMATION AND GUIDELINES:

ELIGIBILITY: The parade is open to not-for-profit organizations, taxing bodies, community and youth groups, businesses that are Addison based or conduct their business in Addison and local elected officials and candidates for political office.

REGISTRATION: Completed applications should be forwarded to the Parade Committee, Village of Addison, One Friendship Plaza, Addison, IL 60101 or emailed to museum@addison-il.org by Friday, August 14, 2026. The Parade Committee reserves the right to limit the number of parade entries.

TIME AND PLACE: The parade steps off promptly at 3p.m. from Addison Trail High School and proceeds along Army Trail Boulevard to One Friendship Plaza. -The route is approx. 1.7 miles.

ASSEMBLY: All units are required to assemble for lineup between 12:30-2:30 pm at their designated location. Please refer to the Staging Map, which will be provided to you via email along with your unit number before the parade. **Access to Addison Trail High School for drop off of parade participants will be from Lake Street only. There is NO parking available at the Addison Trail High School.**

PARKING: Parking for parade participants will be available at the Indian Trail Junior High School, Army Trail Elementary School and Green Meadow Shopping Center. School buses will be available to shuttle parade participants from those locations to Addison Trail High School from 12:30-2:30 pm to Addison Trail High School on the day of the parade.

DECORATION OF ENTRIES: 2026 Parade theme is *America@250: Let Freedom Ring!* All units are encouraged to display the theme.

SIGNAGE: All units are responsible for providing their own identification signage including magnetic signs for vehicles, banners for marching units, and float signage.

VILLAGE ORDINANCE: A Village ordinance prohibits the throwing of candy, gum, novelty items and leaflets from any parade float. Hand distribution of items is permitted. Violators of this rule are subject to removal from the parade and may be denied the opportunity to participate in all future parades.

DIGNITARIES: Both current office holders and candidates for office are invited to participate.

WAIVERS: In addition to providing a complete and executed Application, each Applicant shall also submit a complete and executed "Parade Rules and Regulations" (Appendix B) and "Parade Participant Waiver and Hold Harmless Agreement" (Appendix C) to the Village of Addison before the parade in order to participate.

DISPERSAL: Please refer to dispersal instructions in Line Up Instructions which will be provided to you shortly before the parade.

II. PARADE SAFETY RULES:

1. Each entry must designate a group representative. The representative must stay with the group for the entire parade and ensure that their group follows all parade safety rules.
2. All groups must assemble at the staging area no later than 2:30 p.m. Failure to report to the staging area on time may prohibit your group's participation in the parade.
3. Group representatives must check-in at the staging area to collect their official parade number(s).
4. Any items approved for distribution **must be handed out directly along the curb and cannot be thrown from floats, into the crowd, or thrown onto the street.** All items for distribution must be approved prior to the parade in the staging area.
5. All float riders must be seated during the parade or holding onto stable hand-holds mounted onto the float.
6. Children in the parade that are under the age of 12 must be directly supervised by an adult of at least 18 years of age.
7. All bicycle riders in the event must wear safety helmets.
8. Audio equipment must not exceed moderate levels for safety reasons. Parade officials shall have the sole discretion to determine the acceptable levels of all audio equipment.
9. All approved animals shall be under the control of their owners at all times, and the owner is responsible for waste cleanup.
10. Parade participants must keep pace with the groups in front of them.
11. No fireworks or other explosives are allowed on the parade route.
12. Re-fueling vehicles on the parade route is not allowed.
13. No one may walk directly in front of any moving vehicle on the parade route. Walkers must maintain at least 15' clearance from the side or rear of any moving vehicle on the parade route.
14. All float drivers must be properly licensed to operate their vehicles.
15. All floats must be equipped with an easily-accessible five (5) pound ABC rated fire extinguisher.
16. No one shall be allowed to enter or exit a float while it's in motion.
17. All float decorations must consist of fire-resistant materials.
18. No open fires are allowed on floats.
19. No gasoline or other flammable liquids shall be carried on any float.

20. No smoking is allowed on or near floats.
21. Portable generators are not allowed on floats.
22. All drivers shall maintain low speeds (under 10 mph) and not make rapid accelerations during the parade.
23. Floats shall not exceed 30 ft. in length; 8 ft. in width; or 13ft. in height.
24. All trailer hitches shall be inspected and approved in the staging area by parade officials prior to the parade.
25. Floats must have a 12' minimum ground clearance. No decorations may drag on the roadway from the float.
26. All specialty (non-road licensed) vehicles shall be inspected and approved by parade officials prior to the parade in the staging area.
27. All floats shall have identifiable emergency exits for riders.
28. Float drivers must have a clear field of vision to the front, both sides and the rear (through mirrors).
29. All float decorations and structures shall be constructed to withstand high winds.
30. All vehicles must be properly insured. Each Applicant shall provide proof of valid insurance to parade officials prior to the parade in the staging area.
31. All participants must follow the instructions of Parade Marshals, Police and Public Works employees. All accidents and injuries must be reported to a Parade Marshal as soon as possible.
32. Consumption of alcohol in the staging area or during the parade is not allowed.
33. Sitting on top of any vehicle is not allowed in the staging area or during the parade.

My signature represents my full agreement to the above-captioned parade rules and regulations and I agree that all participants in the parade from my group will receive a copy of the rules and regulations herein. Furthermore, I understand that I am responsible to ensure that those in my group are adhering to the above-captioned rules and regulations at all times during the event. Written signatures only. No typed signature accepted.

Printed name **Date**

(Signature) **Date**

APPENDIX C
VILLAGE OF ADDISON
PARADE PARTICIPANT WAIVER AND HOLD HARMLESS AGREEMENT
FOR ORGANIZATION

In consideration of the _____ (name of organization) the "Organization" and its members, employees, volunteers or guests, being allow to participate in **Addison-Medinah Shriners Parade, Sunday, August 30, 2026** (the "Activity") the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to the Organizations participation in the Activity.

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Addison, its elected and appointed officials, officers, agents attorneys, employees and volunteers, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorney's fees), which may in anywise accrue against the Village of Addison, its elected and appointed officials, officers, agents, attorneys, employees and volunteers, arising in consequence of the Organizations participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village of Addison, its elected or appointed officials, officers, agents, attorneys, employees or volunteers

The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Addison, its elected and appointed officials, officers, agents employees and volunteers, in any such action, the Organization at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the Organization.

Agreed this _____ day of _____, 2026

Name of Organization

_____ **(written signature only/No typed signature)**
Signature of Authorized Person

Title

Nothing set forth in this Agreement shall be deemed a waiver by the Village of Addison of any defenses or immunities relating to any person or entity or their property, that are or would be otherwise available to the Village of Addison or its Representatives under the provisions of the Illinois Local Government and Governmental Employees Tort Immunity Act, or that are otherwise available to local governments and their corporate authorities, officers, employees, agents and volunteers under the common law of the State of Illinois or the United States of America.